Annexure II

Guidelines/Procedures to be followed by Candidates during Document Verification (DV) Process as part of measures for containment of COVID-19

- Candidates are required to carry Hand Sanitizers with them and sanitise their hands frequently during the entire DV Process.

- Basic screening of temperature will be carried out for all candidates at entry point.

- Only asymptomatic candidates will be allowed entry.

- Candidates would be allowed entry only if they are using face cover/masks. The face covers/masks have to be worn throughout the DV Process except while taking photograph at Attendance Desk.

- Entry of persons accompanying the candidates will be restricted in the premises.

- Candidates are advised to avoid using of lifts.

- With a view to ensure safety, it is mandatory for all the candidates to download & install ‘AarogyaSetu App’ in their mobile phones to be shown at the entrance.

- Candidates should proactively disclose their health status including fever/cough/sore throat/influenza like symptoms, etc. They have to fill their details (travel history, medical condition, etc.) along with a self-declaration form that they are not at higher risk in terms of instructions of Ministry of Health & Family Welfare or in terms of status available on AarogyaSetu App at the Reception.

- Candidates who got affected by COVID-19 before the date of Document Verification should proactively disclose the details and also to bring proper medical certificate of fitness.

- Candidates who have underlying conditions (pregnant women, co-morbid conditions, chronic ailments, etc.) are advised to take extra precautions while attending Document Verification.

- Maintaining a minimum distance of 2 mts between candidates will be mandatory. All candidates should follow Social distancing norms entire Document Verification process.

- Besides, any other instructions / guidelines issued by Central/State Govt. Authorities as a preventive measure to curb spread of COVID-19 pandemic may also be strictly followed.

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