

**NOTICE INVITING TENDER**

**Subject: -Limited Tender Notice for Hiring of Vehicle(s) at Staff Selection Commission, Southern Region, Chennai**

Offline bids are invited under two-bid system for award of Contract for providing Vehicle (s) to Staff Selection Commission, II Floor, EVK Sampath Building, College Road, DPI Campus, Chennai - 600006 as per details given in **Annexure-I** from vendors involved in the relevant field.

Tender documents may be downloaded from SSC website [www.sscsr.gov.in](http://www.sscsr.gov.in). The schedule of tender with **CRITICAL DATE SHEET** is as under:

**CRITICAL DATE SHEET**

Date of Publishing on SSC Portal	28-02-2019
Document Download Start Date	01-03-2019
Document Download End Date	15-03-2019
Last Date & Time for Submission of Offline Tender	18-03-2019 upto 1700 hours
Place of submission of bids	II Floor, EVK Sampath Building, College Road, Chennai 600 006. Tender may be dropped in Tender Box on or before 18.03.2019 upto 1700 hours
Date & Time for Opening of Technical Bids	19-03-2019(1200 Noon) II Floor, EVK Sampath Building, College Road, Chennai -600006.
Earnest Money Deposit (EMD)	Rs. 10,000/- (Rupees Ten Thousand only)
Venue, Date and Time For Opening Of Financial Bid	Shall be intimated through necessary communication by the SSC (SR), Chennai.

## 2. GENERAL CONDITIONS:

1. The last date for submission of bids is **18-03-2019** at **5:00 PM**. The Technical bids would be opened at **12:00 Noon** on **19-03-2019**.
2. Bids shall be submitted offline through sealed bids only. Tender completed in all respects may be dropped in the Tender Box in Staff Selection Commission, Second Floor, EVK Sampath Building, College Road, DPI Campus, Chennai – 600006.

## 3. Procedure of Submission of Bids:

The tender shall be submitted offline in two separate sealed envelopes, and superscribed “, viz., **Technical Bid** and **Price Bid**.

All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading. The offers submitted by Fax / e-mail or any other mode shall not be considered. No correspondence will be entertained in this matter.

### (i) TECHNICAL BID

The bidder should submit the following documents duly signed by the authorized signatory along with the **Technical Bid in separate envelopes** viz. :-

- a) Signed & scanned copy of PAN card;
- b) Signed & scanned copy of Registration Number and Registration Certificate issued by Govt. Agency. The Agency shall own atleast 5 Vehicles in their name or Proprietor / Partner's name. The Vehicle supplied should not be older than four years.
- c) Signed & scanned copy of GST number.
- d) Signed & scanned copy of Earnest Money Deposit (EMD) of Rs.10,000/-
- e) The bidder should specifically certify on firm's letter Head that firm is not black listed by any Govt. Department/PSU/Autonomous Body etc.

### (ii) PRICE BID

Schedule of price bid must be submitted in **Prescribed format** only in sealed cover (Annexure-I). The bidder will strictly submit the rate in the proforma prescribed for Price Schedule. **Rates should be quoted inclusive of taxes.**

